

## **LPL Board of Library Trustees**

### **Meeting minutes**

03/14/13

**Attending:** Arthur Turley, Rick Speer, ZamZam Mohamud, Philip Isaacson, Jennifer Gendron Carleton, Anne Kemper, Ted Walworth

**Absent:** Margaret Craven, John Painter, Judy Head

**Guest:** APL representative Jane Morrison and R. M. Davis staff Hugh Judge

Meeting called to order at 5:30pm

The Minutes of the 2/14/13 meeting were approved.

Hugh Judge from R. M. Davis provided his semi-annual report on the state of the Library Endowment Fund. The market value of our funds invested with R. M. Davis stood at \$1,430,621 on 3/8/2013.

Rick provides recap of his Directors report (see March report). Rick also reported that we were informed on March 1 of a fee increase by R. M. Davis for their investment management fees. Their fee is based on our portfolio balance and the old rates were as follows: 1.7% of the first \$200,000; 0.7% of the next \$800,000; and 0.45% of the next \$4 million; in addition, we receive a 20% charitable discount. The new fee percentages respectively were announced at 1.8%, 0.8%, and 0.5%, effective on 3/31/13 (we will continue to receive a 20% fee discount).

A discussion ensued regarding the increase. While the Board has been happy with the services provided by R. M. Davis, concerns were raised regarding the increase which will amount to about a 10.7% fee increase. The Board advised Rick to take these concerns to the City's Finance Department and to get their advice regarding going back to R. M. Davis to negotiate a lower increase.

Rick also informed the Board that he would like to propose to the Friends Board that they take their \$4,100 that was encumbered for the second floor chair replacements and put it toward new furniture for the first floor café area. (The second floor chairs were delivered with the wrong finish and to-date he has been unable to get the vendor to provide the chairs that were originally ordered. The vendor had informed him to continue using the delivered chairs until the proper chairs arrived, but that was in October of 2011 and the company has been unresponsive since then.) The Board advised Rick to negotiate with the vendor to get the matter settled before moving on to other uses for the encumbered funds. Rick's report was accepted by the Board.

The City Administration has requested that the Library look at fee increases to help the City's overall budget situation. Two specific areas that were proposed include adjusting the grace period on overdue book fines and increasing the non-resident card fee. A motion was approved by the Board to recommend to the City Council that the grace period for fines on adult books be reduced to one week from the current two weeks. A second motion was approved to begin discussions with the Auburn Public Library on raising the non-resident card fee.

APL Board member Jane Morrison gave a brief update on the Auburn Public Library.

Rick reminded Board members that the Library Department budget workshop before the City Council was scheduled for the evening of April 9.

Move to adjourn. Adjourned at 6:50 pm.

Respectfully submitted,

Rick Speer, Secretary pro-tem