

**LPL Board of Library Trustees
Meeting Minutes
3 September 2015**

Board members present: Noel Madore, Elizabeth Clifford, ZamZam Mohamud, Jennifer GendronCarleton, John Painter, Darby Ray, and Ted Walworth.

Others present: Rick Speer, APL Board Member (and Bates College Museum of Art curator) Bill Low, and Hugh Judge (from R.M. Davis, Inc.).

The meeting was called to order at 5:30 p.m. by Chairperson Jennifer GendronCarleton.

Hugh Judge from our investment advisory firm, R. M. Davis, Inc., presented his semi-annual report on the Library Endowment Fund investments. As of 8/31/15 the Endowment Fund portfolio handled by R. M. Davis had a market value of \$1,533,298. Hugh presented his overview report and answered questions from Board members.

The 4/2/15 and 5/6/15 meeting minutes were approved as distributed.

Rick presented the Library Director's Report. He reported on fall programming which includes the Muslim Journeys film and book discussion series, the 18th season of the Great Falls Forum, a Sunday author series being presented by LPL and the Friends of LPL. Adult Services Librarian Marcela Peres is participating in the New England Library Leadership Symposium during this year. LPL and APL are preparing to unveil their newest digital resource, SELF-e, a self-publishing platform for local writers, in the coming months. The Library is partnering with the Franco Center a 6-week "French Club" for elementary school students. Library Technician Elaina Sessions has resigned and the library is currently searching for her replacement.

Rick reported that he had not yet received the detailed FY2015 report on the Library Endowment Fund from the City's Finance Department, however he was able to report that the Fund balance on 6/30/2015 was \$1,638,424.

Rick presented a proposed expenditure budget for the Library Endowment Fund for FY2016 of \$63,220. He reported that the proposal was very similar to last year's budget except for a new expenditure line of \$1,200 for microfilm and all other available monies were channeled into the book budget account lines. The budget was approved as presented.

Proposed amendments to the LPL Art Collection Loans Policy were presented to the Board. Rick reported that it was decided to review the policy prior to the forthcoming loan of the Library's Marsden Hartley painting to the Metropolitan Museum of Art. The current Policy was presented to Bill Low, curator, Bates College Museum of Art and Erica Hirshler, Croll senior curator of American paintings at the Museum of Fine Arts, Boston, for their review and input. The proposed changes represent their recommendations and deal with specifications regarding the loan agreement forms and clarifications on the borrower's responsibilities regarding packing and shipping. The amendments were approved as presented.

Rick reported that Tom Veilleux of Portland was recently hired to do a fair market appraisal of *Shady Brook*, the Library's oil painting done by Marsden Hartley. The value as of May 13, 2015 was appraised at \$325,000.00.

A detailed "Resolution to approve the loan of ***Shady Brook*** to the Metropolitan Museum of Art and the Colby College Museum of Art for their 2017 exhibition, ***Marsden Hartley's Maine***" was presented to the Board. A lengthy discussion ensued on the nine points of detail contained in the resolution. Bill Low, curator, Bates College Museum of Art, was present at the meeting and spoke in favor of the resolution. Bill was able to address most of the questions posed by Board members and added a great deal of value to the discussion. The resolution was approved unanimously by the Board. Here is the full text of the resolution:

Resolution to approve the loan of ***Shady Brook*** [Marsden Hartley oil painting] to the Metropolitan Museum of Art and the Colby College Museum of Art for their 2017 exhibition, ***Marsden Hartley's Maine***.

Pursuant to the Lewiston Public Library's Art Collection Loans Policy, the Board of Library Trustees authorizes the library director to sign and execute the Exhibition Loan Agreement of the Metropolitan Museum of Art (New York, NY) and to work with the Metropolitan staff to take steps to loan the painting, ***Shady Brook***, to the Metropolitan for their 2017 exhibition, ***Marsden Hartley's Maine***. The loan of *Shady Brook* is approved with the following stipulations:

1. The Metropolitan Museum will arrange for the insurance of the loan on a wall-to-wall basis for a value of \$325,000, using United States Government Indemnity and/or fine-arts insurance subject to the following exclusions: wear and tear, gradual deterioration, inherent vice, or loss or damage sustained due to or resulting from any repairing restoration or retouching process, war risks, nuclear reaction, nuclear radiation, radioactive contamination, and terrorism on site.
2. The Metropolitan Museum will arrange for the photographing of the painting and will provide the Library with a high-resolution digital image file of this photograph.
3. The Metropolitan Museum will provide the Library with a full-size, color print using the digital file referenced in #2 above. This print will be provided at the earliest convenience following the delivery of the painting to the Metropolitan in New York.
4. The Library authorizes the Metropolitan Museum to use the photograph referenced in #2 above for archival and educational purposes, for fund-raising and publicity related to the exhibition, and in all publications related to the exhibition. This permission includes, but is not limited to, use of the image on the Museum's internet website, the website(s) of the exhibition's sponsors, and the websites maintained by news media organizations.
5. The Metropolitan Museum shall remove the current glazing on the painting and may exhibit the painting unglazed at both the Metropolitan and the Colby College Museum of Art, provided that, if exhibited unglazed, the painting is placed behind a stanchion. The Metropolitan shall replace the glazing prior to the painting's return to the Library with new, Optium brand glazing or its equivalent and shall do so at the Museum's expense.
6. The Metropolitan Museum may remove the existing framing from the painting and arrange for a new frame to be constructed for the painting. The design and materials for any new frame must be approved by the library director and any re-framing shall be done at the Museum's expense.
7. The library director shall arrange for a qualified professional to conduct a 'condition assessment' of the painting prior to the packing or the transport of the painting to the Metropolitan Museum. The costs of the condition assessment shall be done at the Museum's expense.

8. It is understood that the Metropolitan Museum will not clean, restore, or otherwise alter the painting without the written consent of the library director.
9. The Metropolitan Museum will assume all costs of packing and transportation of the painting.

Brief reports were presented on the APL summer board meetings by Bill, Darby and Jennifer.

Rick reported that the Joint LPL/APL committee met in July and asked the library directors to work with staff to develop an asset map of the libraries resources and services. Preliminary work on the map has been done by Mamie and Rick and the library department heads are meeting on October 8 to continue with the effort.

Jennifer asked if any movement happened over the summer regarding the 'validation of garage parking for library patrons' and Rick suggested that Jennifer contact City Administrator Ed Barrett on the issue.

The meeting adjourned at 7:10 p.m.