

**Lewiston Public Library  
Board of Trustees  
Meeting Minutes**

**Date:** March 11, 2010

**Time:** 5:30 p.m.

**Members present:**

Judy Head, Chair; Philip Isaacson, Sarah Potter, Mike Miller, Judy Gervais, Arthur Turley, and Margaret Craven

**Others present:** Ed Barrett, Lewiston City Administrator and Rick Speer, Director, Lewiston Public Library

**City Budget Discussion:** City Administrator Ed Barrett made a presentation on the City's financial situation, covering the income and expenditure pressures that he is facing in putting together an FY2011 Budget. He plans to present his recommendations to the City Council on March 30 which will most likely include budget reductions in all city departments, fee increases and a property tax increase. Members of the Library Board asked him to keep in mind a variety of issues before cutting the Library too deeply. These issues included the high use the library receives, the various community needs that the library addresses, the relative low cost of the library program, and the importance of maintaining a premier cultural institution in the City.

**Review of Minutes:** The minutes of the February 11, 2010 meeting were approved:  
Motion: Isaacson; Second: Craven; Vote: Approved unanimously.

**Continued Budget Discussion:** Speer reviewed the alternative budget proposals that he presented to the City Administrator in February. The 5% and 10% budget cut scenarios would necessitate the cutting of part-time staffing and the reduction of library hours. They would also cut into the staff's ability to provide programs and to conduct their community-oriented support services. The Board directed Chairperson Head to write a letter of thanks to Barrett and to write to the City Council to stress the important role the library plays in the community.

**Director's Report:**

- The Stephen & Tabitha King Foundation approved \$30,000 in funding to the Friends of LPL for the Library's New Mainer Outreach Project. This will allow the Library to hire two part-time cultural liaison workers to assist in developing communications with and services for the refugee community.
- Speer will be attending the Public Library Association national conference in Portland, Oregon the week of March 22.
- LPL and APL will be sharing a joint booth at the LAEGC Business to Business Trade Show at the Colisee on June 10.
- The Reference Departments of both LPL and APL are working on a proposed joint Test Proctoring Policy. Speer expects to have a draft for the Board's review at the April meeting.

**Teen Services Project:** Speer also recommended that we continue the Library's Teen VISTA project for the next fiscal year and requested a Board resolution to support the Library applying for the VISTA position and also applying to foundations to fund the local share of the program (estimated to be \$9,400). This resolution of support was approved: Motion: Turley; Second: Potter; Vote: Approved unanimously.

**Mid-Year Evaluation of FY 2010 Objectives**

- Speer presented a document describing the progress made to-date on the Objectives and answered questions posed by Board members on some of the individual objectives.

**Non-Attendance Policy for Board Meetings**

- The Board discussed the best approach for addressing the issue of Board members missing meetings.
- The Chair plans to take the Board's suggestions and draft them into a Bylaws amendment for consideration at the April meeting.

**Next Meeting**

- The next meeting will be held at the Lewiston Public Library on Thursday, April 8, 2010 at 5:30 p.m.

**Meeting Adjourned:** 7:10 p.m.

Recorded and submitted by

Richard A. Speer  
Secretary pro-tem