

## **LPL Board of Library Trustees Meeting minutes**

10/10/13

**Attending:** Jennifer Gendron Carleton, Adam Sherman, Mohamed Abdillahi, Judy Head, Anne Kemper, Margaret Craven, and John Painter. (Library Director Rick Speer was also in attendance.)

**Absent:** Art Turley and Ted Walworth

Meeting called to order at 5:30 p.m.

A motion was approved by the Board to accept the minutes of the 9/11/13 meeting.

Hugh Judge from R. M. Davis, Inc. presented his semi-annual report on the Library Endowment Fund investments. The endowment funds being managed by R. M. Davis had a total market value on 9/30/13 of \$1,454,175. Following Hugh's departure from the meeting a short discussion was held regarding the relative merits of utilizing a firm like R. M. Davis that researches and purchases individual stocks vs. having the endowment fund equities invested in index funds.

Children's Librarian David Moorhead presented his annual report on the Children's Department. David reviewed the recent personnel changes in his department and provided an update on new programming initiatives. It was recommended by Mohamed that we explore the possibility of providing French language programming for children.

Rick presented the Library Director's report. Library building monitor Ian Cunningham has been hired as the full time children's library assistant, filling a vacant slot that had been frozen for the last 5 months following the transfer of Lisa Latulippe to the City's Finance Department. Children's library technician Megan Emery recently submitted her resignation, effective on 10/31/13. Megan has accepted a position with the Chattanooga (TN) Public Library. The Board was informed of a recent inquiry by the City Administration regarding the hours being worked by full time staff on summer Saturdays. For the last 27 years staff have been credited with a full day's work (7.5 hours) when they are asked to work a 5-hour summer Saturday shift. City staff feel that this arrangement is in violation of the federal Fair Labor Standards Act. The Friends of LPL have approved \$250 to be used over the next year for staff customer service awards of \$5 each (gift certificates to local cafes).

A discussion took place regarding the formation of the new Joint LPL/APL subcommittee looking at common library goals. At the 10/3/13 Joint Board meeting it was agreed to have three trustees from each library serve on that committee. Judy suggested that with the limited size of the LPL Board, it might be better to only ask two

trustees to serve. Jennifer appointed Art Turley and Ted Walworth to serve on the subcommittee.

Judy Head and Margaret Craven volunteered to serve on the FY2015 LPL Objectives Committee.

Jennifer informed the Board that Rick would be away on the regularly scheduled date of the November Board meeting. After a short discussion, it was decided to hold the November Board meeting on Thurs, Nov 21 at 5:30 p.m.

Move to adjourn. Adjourned at 7:20 p.m.

Respectfully submitted,

Rick Speer, Secretary pro-tem