

LPL Board of Library Trustees

Meeting minutes

12/12/13

Attending: Margaret Craven, Rick Speer, John Painter, Judy Head, Jennifer Gendron Carleton, Anne Kemper, Arthur Turley, Adam Sherman, Mohamed Abdillahi

Guest: APL representative Doris Bonneau

Absent: Ted Walworth

The meeting was called to order at 5:35 p.m. by chairperson Jennifer GendronCarleton.

The minutes of the 10/10/13 meeting were approved as distribute.

Rick presented the Library Director's report. Ruby Jones has been hired as our new Adult Services Library Technician, replacing Bernadette Boisvert who moved to the Technical Services Department this fall. Circulation Services Supervisor Beth Martel is working with other staff to explore the possibility of designing an LPL tree for the Fesztival of Trees event next year at the Kora Shrine Temple.

Reviewed FY 2015 Objectives sent out by Rick (attached) which Margaret and Judy worked on with staff. Anne points out regarding Objective 5 that the Family literacy branch of Learning Works came into the community without connecting with any of the established literacy organizations and has created some rifts versus collaborations and reliance on volunteers who might not have sufficient training.

Art moves to adopt Objectives as presented, no further discussion, vote was unanimous to adopt.

The Board discussed the major budget initiatives for FY2015. Due to the forthcoming limitations in municipal funding, Rick did not present a proposal to the Board. Margaret proposes we should be looking at an archivist position, especially due to the rich collection of historical documents in the library's archives. Rick informs that he periodically gets questions and suggestions from staff and the public to hire a "teen" librarian. Art proposes that we look at returning the hours we cut back on. There was some discussion and comments from Rick that the community seems to have adjusted to the reduced hours. There was a question whether there has been a cost tied to each of the Objectives, Rick explains that there isn't, though it's looked at as focus of existing staff/resources versus new costs though some things may have a "new" cost e.g. the first floor welcome station.

Restoring book budget and welcome kiosk are two areas which should be included in a new budget proposal. Inclusion of an archivist position proposed by Margaret, discussion from John about digitizing and potential economic value of such archives, Rick discusses how the archives are being used which is very limited. Jennifer

suggests that there are building issues which need to be addressed, Rick agrees this is something that should be a city expenditure. Margaret moves to adopt the following initiatives, seconded, no further discussion, voted and approved:

1. Restore funding to books and materials budgets (major cuts were made in FY2011 and have never been restored). This is especially needed in the area of electronic books to meet the growing demand that Lewiston citizens are placing on this library resource.
2. Set up a welcome center kiosk in the library entrance area to provide library users with information on services in multiple languages. This would include, but not be limited to, a video monitor with rotating information presented, an updated library map, various library policies, details on various library services, and computer lab information. Each item would be available in English, French, & Somali.
3. Address immediate building repair needs: roof repairs (to prevent water infiltration and mold), replace remaining single-pane windows, and install upgraded and networked HVAC software.
4. Add a part time Archivist to the city/library staff to allow for public access to the rich collection of primary historical documents and to begin work digitizing those materials.

Discussed holiday closings as presented in Ricks e-mail, Margaret motions to accept, seconded, no discussion, voted and passed unanimously.

Presentation from Auburn Public Library representative on APL. They are working on the Auburn Mayor's proposal of setting up an entrepreneur incubator space in the library and are working out a process for succession for library board officers. Also APL has had some successful book sales.

Nominating committee report given by Judy and Anne they nominate:

- Jennifer as Chair
- Mohamed as Secretary

The slate accepted their nominations. Motion to accept the slate, no discussion, voted and accepted unanimously.

Margaret and John are reapplying for appointment to the Board, Margaret's application is turned in. John is turning in application to City Hall.

Judy announces her resignation from the board officially, small celebration of her service over many years during which she was presented with a plaque and a gift book.

Old business: none noted.

Motion to adjourn 6:47pm.

Respectfully submitted,
John Painter, Secretary

