

**LPL Board of Library Trustees**  
**Meeting minutes**

01/09/14

**Attending:** Rick Speer, John Painter, Jennifer GendronCarleton, Arthur Turley, Adam Sherman

**Guest:** APL representative Pat Gauthier

**Absent:** Ted Walworth, Anne Kemper, Mohamed Abdillahi

The meeting was called to order at 5:35 p.m. by chairperson Jennifer GendronCarleton.

Karen Jones, LPL's Technical Services Librarian, presented the annual Technical Services Department Report. The Library's materials collection now stands at 154,340 volumes. The past year has been challenging for the department due to the June retirement of Anne Dumont and the subsequent freezing of her position by the city administration until October, along with the change in cataloging standards undertaken by Minerva and Maine InfoNet.

The 12/12/13 meeting minutes were approved as distributed.

Rick presented the Library Director's report. Adult Services Librarian, Jake Paris, has resigned to take a job with Bates College as a web developer. His last day at LPL will be on January 17<sup>th</sup>. Danielle Fortin has been hired as the new Children's Library Technician and will begin her employment on Monday, January 13<sup>th</sup>. Mayor Macdonald made three appointments to the Library Board at this week's City Council meeting. New appointments included Elizabeth Clifford and Darby Ray. John Painter was re-appointed for another term.

Rick reviewed the draft "Social Media Guidelines" document which will guide staff in using various social media platforms when acting as an agent of the Library. John questioned Rick about the likelihood of personal patron information being available on the Library's social media sites and Rick assured the Board that the internal library software system and patron database in no way would interact with the social media sites and that staff are regularly informed about state law which prohibits library staff from sharing any patron information with any entity. Rick will be bringing the document back to the Board at the February meeting for approval.

Old business: Joint LPL/APL subcommittee report: Rick stated that we are still waiting for APL to appoint their representatives to the subcommittee.

Jennifer asked Rick to take steps to recognize the Board service of Margaret Craven over the last nine years. (The Board learned this week that Margaret had not been re-appointed by the Mayor for another term.)

Motion to adjourn 6:25 pm.

Respectfully submitted,  
Rick Speer  
Secretary Pro Tem