

LPL Board of Library Trustees Meeting minutes

03/13/14

Attending: Jennifer GendronCarleton, Anne Kemper, Mohamed Abdillahi, Elizabeth Clifford, Darby Ray, Rick Speer

Guests: APL representative Mary Lafontaine, Margaret Craven

Absent: Ted Walworth, Arthur Turley, Adam Sherman, John Painter

The meeting was called to order at 5:35 p.m. by chairperson Jennifer GendronCarleton. Two newly-appointed board members were welcomed to their first meeting: Elizabeth Clifford and Darby Ray.

Jennifer opened the meeting by recognizing outgoing board member, Margaret Craven who had served on the Library Board for the last nine years (January 2005 through December 2013). Margaret was presented with a plaque and the book, "Love and War," by James Carville and Mary Matalin.

Hugh Judge from R. M. Davis presented the semi-annual Investment Advisor's Report which also included an overview of Davis' investment research process and a comparison of their active management approach with that of investing in market index funds.

The 1/9/14 meeting minutes were approved as distributed. (The February board meeting was cancelled due to a snow storm.)

Rick presented the Library Director's report. Maurice LeBlanc retired from the Library on February 28 after 40 years of service. Marcela Peres has been promoted to the position of Adult Services Librarian; Marcela has been with us for the last two years, working as a library technician in Adult Services. The U.S. Citizenship and Immigration Services office in Portland will be holding their May 30th naturalization ceremony in LPL's Callahan Hall. On Friday, August 8th the Library will be closed for a staff retreat which will be focused on teambuilding and visioning for the future of LPL.

Rick reviewed the draft "Social Media Guidelines" document which will guide staff in using various social media platforms when acting as an agent of the Library. The Social Media Guidelines were unanimously approved by the Board.

Rick presented an overview of the Library's FY 2015 budget request which was submitted to the City Administration in January. The City Administrator and Finance Director are working on their recommended budget package which will be presented to the City Council on March 25. The Council will then begin holding a series of budget workshop meetings as they develop the final city budget for FY2015 which will be

adopted in May. The Library Budget will be reviewed by the Council at their workshop meeting on Thurs, April 17 at 6 p.m.

Rick reported on the progress to-date on the FY2014 Library Objectives. Of the 15 total objectives, 11 have either been completed or are on track for completion by June 30. Two additional objectives will be at least partially addressed this year. The remaining two objectives were not addressed due to the fact that they were cut from the FY14 budget.

A recommendation from the Library staff was presented to change the Library's Unattended Child Procedure to require that caregivers of children under the age of 8 years old be at least 14 years old. The current policy allows for caregivers that are 12 years old. Rick indicated that there had been several disturbances over the past year caused by young children being supervised by 12 or 13 year old siblings. The change in procedure was unanimously adopted by the Board.

Jennifer reported on the January meeting of the Auburn Public Library Board and read a report supplied by Ted Walworth on the February APL meeting.

The Board discussed the date for the May joint LPL/APL Board meeting. Since it is LPL's turn to host the meeting it was decided to propose the date of Thursday, May 8 at 5:30 p.m. for a meeting to be held in LPL's Couture Conference Room.

Under "Old Business" it was reported that the Joint LPL/APL Subcommittee has not met yet. APL appointed their two representatives in January: Sonia Buck and Kirk Egge. Rick offered to work with the APL director to set up the first meeting of the Subcommittee.

Motion to adjourn at 7:10 pm.

Respectfully submitted,
Rick Speer
Secretary Pro Tem