



## **FY2016 Objectives**

### ***1<sup>st</sup> Priority:***

1. Secure even-handed enforcement of library behavior policies either by investment in professional training and extension of work hours for the existing building monitors, hiring an outside security company or continuing to hire City of Lewiston off-duty police officers on a permanent basis. [Employing dedicated security staff allows for library staff to focus on providing service to patrons.]
2. Participate in the new community-wide initiative to have all children reading on grade level by the third grade by getting involved in the planning effort and developing library-specific programs, services and resources to support this Lewiston School Department-led initiative.
3. Increase number of public computers in order to meet rising demand, using EDGE Initiative recommendations as a standard. To create space for additional stations, move Internet Room computers to area in front of the Reference Desk.
4. Expand storytime options with additional Toddler Time aimed at children 18 months to 3 years. Also, explore the possibility of reviving evening storytime for working parents.

### ***2<sup>nd</sup> Priority:***

5. Eliminate facility use application fee requirement in order to improve access to library space resources for community non-profits and the public.
6. Create a welcome center with brochures, flyers, calendars and maps outlining library services and programs available to all patrons in a variety of languages. A means to communicate offerings to patrons while utilizing as few staff hours as possible in this time of reduced staffing.
7. Fully develop a budget and implementation plan to add interior signage/directory/map system to the library building.
8. Review and revise the Library's Collection Development Policy.
9. Improve reliability of wireless network throughout the building.

10. Select and organize links to online resources on the library website in the areas of job seeking, government, and public health.
11. Introduce regular classes on popular topics such as basic computer use, job seeking, and navigating library resources. Secure partnerships with community groups in order to offer these in-house, or when possible, dedicate staff time to class planning and instruction.
12. Pursue funding for a Teen Librarian who would be responsible only for teen services, including but not limited to programming, reference work, collection development, and outreach to community groups and area schools.
13. Implement a plan and secure funding to improve the Teen Room by switching it with the Maine Room and adding glass doors and soundproofing.
14. Create new temporary teen library cards, to operate under same rules as adult temporary cards, for teenagers signing up in the absence of a parent or guardian.
15. Expand the library's video surveillance monitoring system by adding four cameras capable of recording at a high pixel quality.
16. Partner with Healthy Androscoggin to promote awareness and educate the community on our local lead poisoning issues by becoming a lead testing kit distribution site and hosting community education events at the library.

**3<sup>rd</sup> Priority:**

17. Increase circulation of non-traditional library materials (realia) such as American Girl dolls and E-readers through enhanced marketing.
18. Broaden the scope of our marketing into formerly unused or underused media such as Tumblr, a digital picture frame, buttons, magnets, and hanging signs.
19. Investigate the possibility of a mobile library service to extend outreach services to areas of the city where residents currently have limited access to transportation and thus, the ability to access current services in the downtown library. These areas could include River Valley Village, Hillview Apartments, Montello Commons, Montello Heights, Meadow View Apartments, and Marshwood Center.
20. Explore opening the LPL archives by collaborating with one or more community partners to oversee public access services.