

**Lewiston Public Library Board of Trustees Meeting  
Minutes: January 5, 2017**

**Members present:** Jennifer Gendron Carleton, ZamZam Mohamed, Anne Kemper, Noel Madore, Darby Ray, John Painter, Sara Yasin and Elizabeth Clifford

**Others present:** Rick Speer and Karen Jones

Meeting was called to order by Chairperson Darby Ray at 5:35 P.M.

Minutes from the Dec. 1, 2016 were unanimously approved

**Collection Services Report** Karen Jones

We have a total of 160,980 items in our collection including 149,600 books

Total number of items added in 2016 is 6,833, which is a 5% increase over 2015

Number deleted in 2016 4,552

Weeding of materials have been minimal because of other pressing responsibilities

With the recent change of staff and the possibility of having an intern in the spring will greatly help in weeding and free up time for new projects

Staff additions: Anne Dumont has come out of retirement and Deborah Tomaras are Part time, 15 hours/week and are doing a great job

**Director's Report**

Two new part time library assistants hired last month

Trying out new staff communication strategy "staff huddles" which are daily meetings at 9:45 A.M. To discuss new plans for the day

Starting March 1 Maine InfoNet will change its ebook borrowing from Overdrive to Cloud Library which will not work with older Kindles

Rick continues working with the Lewiston School Dept. on "Campaign for Grade Level Reading" He has been asked to be on the leadership team

Upcoming Programs:

Jan 19 Great Falls Forum, Stories from the State House with Hon. John Martin

Jan 24 Immigration Officer Drop-In

Jan 24 Stephan Koplowitz Choreographer who will talk about "Mill Town Project"

Feb 1 Loring Danforth "Phantom Punch: Contemporaneity Art from Saudi Arabia in

Lewiston"

**Unanimous approval of Director's Report**

**Budget Initiatives**

City will not approve any new staff. Rick will ask for a 10% or more increase in book budget.

He will also ask for funding to send a staff member to a national conference

**APL Board Meeting Report** No Report

**Old Business**

Elevator bids came in over budget and will go out to bid again January 24<sup>th</sup>. The small elevator has funding and will be repaired. A motion was made by Anne to include the large elevator in the budget request this year.

**New Business**

Rick will retire in May.

Each member of the Board expressed deep appreciation for his dedication and stewardship of the Library for the past 33 years. Although we are happy for him we are sad he is leaving and will miss him.

Board must be prepared to assist the City Administrator in hiring a new Library Director

Meeting adjourned at 6:30 P.M.

Next meeting February 2, 2017