

Lewiston Public Library Board of Trustees

Minutes: September 7, 2017

Members Present: Anne Kemper, Sarah Yasin, Darby Ray, John Painter, Noel Madore, Elizabeth Clifford and Ted Walworth (via Phone)

Others Present: Marcela Peres and Hugh Judge from R.M. Davis

Meeting called to order by Darby Ray at 5:35 P.M.

Approval of Minutes of May 4, 2017: Unanimous

Investment Advisor's Report: Hugh Judge At present the market value of the Endowment Fund is \$1,784,894 with a rate of return of 13%

Library Director's Report:

Marsden Hartley's Maine exhibit is at Colby College through November 12, 2017

New employees: **Ruby Jones** is new Adult Service Librarian, **Katherine Webber** is new Lending Services Supervisor. Marcela is in the process of hiring a new Adult and Teen technician, two part time Library Assistants and one part time Library Assistant for Adult and Teen Services.

Katherine Webber will attend the Androscoggin Leadership Development Institute. It will be a great opportunity to advocate for the Library and to pick up community contacts.

We will be applying for the Winter/Spring **MHC Lets Talk About It** book series.

Upcoming LPL Programs :

Shakespeare Week: Twelfth Night public performance in Dufresne Plaza Sept. 7-9

Introduction to Self Employment with New Ventures Maine Sept 13

Great Falls Forum with Ian Catlett, Attorney-Advisor, U.S. Dept. of State, "East Africa Security and Justice and the U.S. Role Overseas", Sept 21

Great Falls Comic Expo at the Lewiston Armory, Sept 23

AARP community conversation, "The Future of Healthcare, Sept. 26.

Marcela reports that there were no security problems over the summer.

Marcela attended a Data Training Program. By collecting data about every aspect of our programming we can better communicate to the City and the Public about what we do and the impact the Library has on the Community. With the use of Comment Cards at the end of each Program, and the mapping of where our patrons live in the City, we would be able to communicate better to the City about our strengths and needs.

Endowment Fund Report: Marcela reported the we went \$5,500 over budget.. There are two courses of action to take. We could take it out of the Endowment or we could deduct \$5,500 from the 2018 Budget. It is not clear why we went over budget, but it could simply have something to do with the process of transition to a new Library Director. A vote was taken and it was decided to flat-fund from last year's budget, a compromise measure.

APL Board Meeting: Sarah went to the last APL Board Meeting. They gave out 5,000 Eclipse Glasses. They are looking for a grant from Literacy Volunteers to buy books and bookbags for a project at the County Jail to help inmates read to their children.

Old Business: We need to replace ZamZam on the Board.

Other Business: No other business

Meeting Adjourned : Motion by John, second by Anne

Next Board Meeting: October 5, 2017

Respectfully submitted,
Elizabeth F. Clifford, Secretary