

Lewiston Public Library Board of Trustees

Minutes: November 2, 2017

Members Present: Jennifer Gendron Carleton, Anne Kemper, John Painter, Darby Ray, Ted Walworth, Sarah Yasin

Others Present: Marcela Peres, Barbara Trafton

Minutes of October 5th meeting

- Motion to accept without changes: Jennifer
- Second: Ted
- All approved.

Auburn Public Library Report: Barbara Trafton

The Auburn board is changing its by-laws, going from 13 members to 17 members. Also a four member Governance Committee is being formed to give support to trustees.

APL has open positions at the front desk and is conducting a search for an Administrative Assistant.

Auburn would like to see more cooperation and collaboration between the two sister libraries.

Our last APL/LPL joint meeting was held in November 2016 - time to plan another meeting - looking to do so in February or March 2018.

Director's Report

Shady Brook painting on exhibit at Colby College Museum of Art until 11/12 and is expected to be back in Lewiston by end of November. What to do with the reproduction that's been hanging in its place at the Library? Auction? Share with businesses? Etc.? More to come.

Staff annual review of emergency procedures is underway - fire, bomb threats, missing child, etc. - unfortunately a missing child incident happened recently and staff was made aware that procedure needs fine tuning.

New printers/copiers are coming! Bid the city decided to go with is rent-to-own so in five years the new equipment will belong to the library. One of the new machines is a copier/fax combo for adult services desk, library staff faxes approximately 50 sheets per day for patrons.

Danielle Fortin selected to participate in the Maine Librarians Engage & Lead leadership program.

Inter-library loan tech Irene Landry retiring mid-December - part-time (20 hour/week) position is open and crucial to the library.

Many programs for all ages coming up - make a point to attend at least one program soon!

Friends annual meeting Thursday 11/9 6-6:30pm

Motion to accept the director's report made by Ann, seconded by Ted - all in favor.

2018 Objectives Committee

Department heads do indeed want input from trustees who represent patrons - meetings at 11:00am last about 1.5 hours on 11/9 and 11/14 - Ann & Ted volunteered to attend.

Nominating Committee and Trustee Appointments

Jennifer & Noel not seeking re-appointment, Ted has handed in his application.

ZamZam no longer a member of the trustees since May.

That leaves the committee down three members by mid-January - Marcela will request the city of Lewiston put out an email requesting applications as well as send a message to the Library's list-serve. One potential board member has submitted an application to serve.

Nominating Committee to appoint board chair and secretary: Ted and Jennifer - to report in December.

Other Business

- **Cloud Library**

Sarah brought to the committee's attention that Cloud Library is challenging to use and does not have a great selection of audio books available. Seems the system works best with Mac devices, Sarah finds it not user friendly on PC. Marcela shares in the concerns of the new platform and encourages any library patron to make suggestions on book titles, if LPL cannot budget purchases then suggestions can be passed on to Maine State Library.

- **LPL Trustees to visit APL board meetings:**
 - November 15th - Liz
 - December - Ted
 - January - Darby
 - February - Ann (but this may become joint meeting?)

Last note from chair Darby - join/support The Friends of LPL!!

Meeting adjourned 6:47pm

Respectfully submitted,

Jennifer GendronCarleton, secretary pro-quo