FY2018 Objectives

Primary

1. In conjunction with the City MIS Department, develop and implement a comprehensive Library Technology Plan to prepare for and maintain quality technology services for the public. This will include both a maintenance schedule and a plan for regular upgrades to equipment and new purchases.

2. Add a full time Library Technician to work between Collection Services and Adult and Teen Services. Restore current Adult & Teen/Children's split position to Children's only to allow full staffing of all departments.

3. Review and revise the Library's Collection Development Policy. Develop a plan to weed unnecessary or little used materials from fiction, reference, and the children's collections to maintain a timely and robust collection and free library space for other needs.

4. Expand our Friends of the Library membership and enhance its relationship with staff and patrons alike to support the mission and goals of the Library through fundraising, programs, and volunteers.

5. Restore the funding cuts made to the library's materials budgets two years ago. Work with the City Administrator and the City Council to achieve this objective.

6. Assess Library service points and prepare a plan for improvement, including potential changes to staffing schedules, furniture, placement of materials, directional signs, and other considerations in order to improve customer service, raise staff morale, and better match public service needs to appropriate staff members.

7. Reach out to schools to bring field trips of sixth grade classes to the Library for the purpose of providing a bridge from elementary school reading to middle school and adult reading.

Secondary

8. Rearrange first-floor fiction collection. This will include moving the crowded Large Print section to bigger shelving and lower shelving to improve accessibility; interfiling hardcover genre fiction (Mystery, Westerns, Sci-Fi) with regular hardcover fiction to make it easier for patrons to find popular authors; and increasing shelving in the first floor fiction area in order to create more space and accommodate the majority of paperbacks.

9. Explore a website redesign, including the LPL brand, creating a uniform look across all departments in terms of material and visual representation.
10. Development of a Community Hub for patrons to access information for area nonprofits as well as government services that is staffed by a Community Builder that is available during all library hours. Designate an additional area of the library where area nonprofits can showcase services and offerings to the community and meet with area residents, using the library as a pop-up satellite location.
11. Improve connections with the Lewiston business community by assessing business needs and exploring library products that address these needs. Consider eliminating or mitigating non-resident library card fees for employees of Lewiston businesses.
12. Upgrade both of the Library's elevators to include the new microprocessors recommended by our elevator service technicians.
13. Create, brand and publicize an organized space for adults and teens to pursue STEAM programming with regularly staffed hours. This will include creating and implementing a public policy for 3D printer use.
14. Purchase and mount an additional digital monitor in one of the Lisbon St. windows on the library's first floor. Use this monitor to advertise upcoming library programming and services as a marketing strategy to interest new library users.