

**Lewiston Public Library Board of Trustees**  
**Minutes: December 7, 2017**

**Members present:** Darby Ray, Ted Walworth, Jennifer Gendron Carleton, Anne Kemper, John Painter, and Elizabeth Clifford

**Others Present:** Marcela Peres and Doris Bonneau

Meeting was call to order by Darby Ray at 5:30 PM,  
Minutes from November 2, 2017 were unanimously approved.

**Nominating Committee Report:**

Darby Ray will continue as President and Sarah Yasin will serve as Secretary.

**Election of Officers:** It was Unanimously approved to elect Darby Ray as President and Sarah Yasin as Secretary of the Board Of Trustees.

**Library Director's Report:**

Shady Brook is back and has been installed by Kimball Street Studios.

Lending Services Supervisor Katherine Webber is graduating from the Androscoggin Leadership Development Institute on Dec. 14th.

Interviews for part-time Interlibrary Loan Assistant position will take place next week.

We have six candidates.

Will be swapping the Collection Services and Adult Services Board Reports this year to accommodate staff leave but may want to consider making this a permanent Switch. The Board will have to make changes in the Bylaws to make this change.

Friends of the Library met Nov. 9th. The February meeting will include a Library Tour which will be open to the Trustees.

Successful mayoral run-off debate. 165 people attended and 3,000 attended virtually

We won second place in the Union of Maine Visual Artist Holiday Window Contest.

**Upcoming LPL Programs:**

Dec, 8, 5:30PM: Cinema with Santa at the Armory with the Rec Division

Dec, 12, 4:30 PM.: Graham Houses (Teen)

Dec 13, 4:00 PM: Nature Detectives (Kids)

Dec, 14, 5PM: Vinegars: A History and Tasting

Dec, 16, 10:00 AM- 1:00 PM: Gingerbread Day: Winter at Hogwarts

Jan 3, 10:00 AM: USCIS Open House

Having trouble getting a vendor to come in and repair one of the elevator. The funds for the repair have be approved.

**FY2018 Objectives:**

1. Develop a comprehensive Library Plan
2. Add full time Library Technician to work between Collections and adult/teen
3. Weed out unnecessary or little used materials
4. Expand Friends of the Library

5. Restore funding cuts of two years ago
6. Improvement of staffing schedules, furniture, placement of materials, customer service and staff morale
7. Bring back Grade six Library Tours
8. Rearrange first floor fiction collection
9. Website redesign
10. Develop Community Hub (information on area Nonprofits)
11. Improve connections with Lewiston Community
12. Upgrade elevators
13. Improve availability of STEAM - 3d printer
14. Digital Monitor For Lisbon St window to advertise upcoming LPL programming

**Approval of Holiday Closings for 2018: Approved unanimously**

**APL Board Meeting Report:**

The Annual Meeting this year was not well attended. There was a discussion as to the possibility of talking to the LPL Friends of joining with them. They are having parking Problems with a developer who Bought the building behind them and threatening to close parking for the Library.

**Old Business:** Progress on Trustee Search

Young parent/patron is interested in joining the Board

**Other Business:**

Meeting adjourned at 6:45 P.M

Next meeting January 4, 2018