

Research Requests for Non-Cardholders

For all research requests for non-cardholders, we require a minimum payment of **\$15** for the first half-hour. Many requests can be fulfilled within that time-frame. Research taking longer than a half-hour will be billed at the rate of **\$55** /hour.

In most cases, we can give you a good estimate of how long a particular request will take.

Paying with Credit Card

To expedite your request, we accept credit cards over the phone. Please call us at 207-513-3135. There is a \$1 fee for charges under \$40 or a 2.5% fee over for charges over \$40. We do not currently accept credit cards online.

Paying by Check

Please send your check, made payable to the **Lewiston Public Library**, along with this form to:

Adult Services Department
Lewiston Public Library
200 Lisbon Street
Lewiston, Maine 04240

Form for Mailed Requests

Please provide as much information as you know about what you are looking for:

If you would like us to email your results to you as an digital file, please provide your email address, otherwise please write in your address for us to mail photocopies/prints:

If we have any questions, where can we call you?