

Lewiston Public Library Board of Trustees

Minutes: January 3, 2019

Members Present: Darby Ray, Anne Kemper, Elizabeth Clifford, Sarah Gillespie, Sofia Khalid and Ted Walworth

Others Present: Marcela Peres and Ruby Jones, Adult and Teen Services Librarian

Meeting called to order at 5:34 P.M.

Minutes from December 6, 2018 unanimously approved

Adult and Teen Services Report: Ruby Jones

We will hire a new Teen Technician within the next two weeks. There are now two Candidates.

Ruby reported on many programs including:

Library Rocks, making geode bath rocks

Shakespeare Week, in August, spearheaded by Mary Randall, 250 people attended.

STEM, Wendy West in partnership with Lewiston Public Schools did outreach program With robots. 150 kids attended.

Maker Space Program has been on the back burner but plan to do it this year.

Community Hub is a resource to help people get information on community services.

It is staffed by Community Resources and volunteers. Darby will write a letter to thank

Community Concepts on behalf of the Board. It has been noted that their funding Ends Jan 30th. The Board should reach out to them to see if we can help.

Kanopy digital service for online demand streaming will be launched in the next couple Of weeks.

Statistics, staff has been keeping track of reference questions from our patrons. They Have received 248 questions a week, 48 a day. August and Sept were the busiest Months and the busiest days were Mondays and Wednesdays

Homework help has fallen off. Not sure why, will reach out to schools.

Adult and Teen Services Report unanimously approved

Library Director's Report;

Staff updates: We are hiring new staff, Adult and Teen Library Technician, Collection Services Technician, Inter-Library Loan Assistant (20 hrs) and 3-4 Library Assistants. APL has dropped their Interlibrary Loan "no pickup" fee. We are considering doing the Same to keep things less confusing for our joint patrons. Ted made a motion to drop The "no pickup Fee, seconded by Anne and approved by the Board.

Lewiston has been approached to participate in the Maine Shared Collections program.

This program will do an analysis of our collection and looking for rare items against

Maine and nationwide libraries and would enter into retention commitments for some items so that at least one library would include these items. Fifty Maine Libraries Currently participate. We would need approval of the City Administrator. Darby Moved that we join the Maine Shared Collections Program, seconded by Ted. The Board approved.

New exterior banners, Board feedback on the colors of the new banners, It was agreed That the dark blue would be the best color as it fades less.

Upcoming LPL Programs: **Jan 5**, Winter Sparkle Paintings (LPL Kids), **Jan 9**, Crafting for a Cause, **Jan 15**, "Documented" Film Screening with Youth Journalism International, **Jan 17**, Great Falls Forum with Paul Doiron, "Telling Maine Stories." **Jan 17**, Kids Cooking Club, **Jan 19**, French Conversation Group with Franco Center, **Jan 22**, "No Small Matter Film Screening with Maine Association for the Education of Young Children, **Jan 31**, Author talk/signing with Mark Griffin, Lewiston Author of All Heaven Allows.

Library Director's Report unanimously approved

Major Library Budget Requests for FY20:

We need an audio-visual upgrade for Callahan Hall with the capability of filming Programs, upgrade budget for staff computers and security cameras. Also asking for recarpeting of the first floor with the help of specialized library movers.

Incoming/Outgoing Trustees:

Kate Webber is coming in and Anne and Sofia need to apply for new term.

APL Report: No report

Old Business: There will be no February, April or May meeting. We do plan to meet in March and June.

Other Business: No other business.

Meeting adjourned at 6:40 P.M.

Next Meeting March 7, 2019