



## **FY2020 Objectives**

### **Primary**

1. Add a full time Library Technician to work between Collection Services and Adult and Teen Services. Restore current Adult & Teen/Children's split position to Children's only to allow full staffing of all departments.
2. Create a plan to systematically inventory and weed materials in the adult, teen, and children's collections with a goal of doing all sub-collections on a 5-year cycle.
3. Increase the Library Outreach program to create a more robust and fulfilling experience for participants. This will include cultivating stronger relationships with local nursing homes and assisted living centers, promoting the program, and increasing both our participant and volunteer numbers.
4. Draft and implement a plan to improve organization of and access to Children's Department materials, including but not limited to adding/removing shelving, rearranging furniture and materials, exploring alternate classification systems and making cataloging changes, as needed.
5. In conjunction with the City MIS Department, pursue city funding to fully upgrade Callahan Hall audio-visual capabilities to modern standards. Add recording capability in response to frequent patron demand.
6. Re-examine how services are delivered on the 2<sup>nd</sup> floor to provide more intuitive access for patrons and a more streamlined workflow for staff. Consider logistics such as service points, staff scheduling, floor layout, and locations of current collections.
7. Revitalize technology offerings in the Children's Department, including but not limited to updating the existing computers, installing more educational games on the public computers, developing guides for using online resources and websites, installing programs used by local elementary and middle schools, and reassessing the viability of providing tablets/e-readers for children to use in-house and/or check out.

## Secondary

8. Re-examine Computer Lab availability, with the goal of providing more predictable hours at regular times during the week for library patrons.
9. Investigate the feasibility and value of adding bibliographic records for e-books and e-audiobooks that the library purchases for its collection.
10. Strengthen relationship with Lewiston elementary and middle schools to support literacy education. Develop plans to collaborate with schools, including but not limited to classroom visits, a “teacher bags” pilot program, field trips to the library for 3<sup>rd</sup> and 6<sup>th</sup> grade classes, and joint programming with the school libraries.
11. Work with City Buildings Division in order to complete various infrastructure repairs and upgrades, primarily: 2<sup>nd</sup> and 3<sup>rd</sup> floor windows, freight elevator microprocessor, carpeting replacements, replacement of HVAC rooftop units and units in the Library Archives.
12. Develop a plan to merge more Children’s and Adult programming, combining literacy and hands-on activity for a full-family library experience.
13. Develop a plan to make greater use of the IDEA Lab, to include some combination of formal public programs and/or unstructured open hours.
14. Expand our Friends of the Library membership and enhance its relationship with staff and patrons alike to support the mission and goals of the Library through fundraising, programs, and volunteers.