

Lewiston Public Library
Board of Library Trustees
April 7th, 2022 Meeting – 5:30 PM
Minutes

Trustees present: Sarah Gillespie, Mariah Pfeiffer, Daniel Jenkins, Ed Barrett, Karen Choate, Babara Benjamin-McManus, Darby Ray

Absent: Elizabeth Clifford, Carl Sheline

Staff present: Sara Turner, Marcela Peres

Called to order: 5:31 by Mariah Pfeiffer

Introductions and a word to describe our days.

Children's Department Report (Sarah Turner Reporting):

- Major developments- moving front desk, book displays, passive activities available for families
- Staff- new BookReach coordinator, a part time staff member has taken on the job. BookReach is hybrid depending on the center/volunteer.
- Storywalk at McMahon Nature Trail, a 2nd book will be installed for April 2022.
- Collection Development- Phase 1 and 2 completed: combining sections, making books easier to find. Part 3 is renovation.
- Programs: Summer 2021 combinations- kits, outdoor programs, virtual programs, giveaways for reading logs, social emotional programs with USM Roads to Quality, ArtVan, Graphic Novels to the Rescue & Book boxes.
- Lewiston Read- successful introduction last year. This year is being cohosted, now the Lewiston/Auburn Read book is "Front Desk" from April 25th to May 25th.

Minutes of the 3/3/22 board meeting

Motion: Darby

2nd: Sarah

Vote: Anonymous

Library Director's report

- \$1,000 donation for endowment, created the Helen Carey Bonham Memorial fund for young adult/teen books.
- Budget: workshop went well. There have been no budget changes requested as of yet.
- Children's room renovations of \$153,835 in city administrator's budget. Options would be to 1. apply next year 2. Endowment or private donors 3. application to federal funding.
- COVID 19- No mandate for masking. Personal choice. KN95 masks were provided for staff through the Maine State Library.
- Staff Updates: Beth Almquist, trained under Karen will be new technical services librarian. First official day is April 14th.
- First round of adult/teen technician interviews, 2 finalists scheduled for next week.
- Some part time staff openings due to promotions from within.
- Capital Projects: MIS- communication has increased, a request will be made to have a technology staff member specifically for the library, there is the possible LCIP FY24 for creating a library server to separate from the rest of city government servers.
- Callahan AV is scheduled for the week of April 11th except the screen which is backordered.
- Carpeting- funds had to be borrowed during last FY. RFP will be out soon.
- RFID: 53% of the collection is fully tagged. The area is the less frequently used area.
- Programs- with the staff changes and Marcela's leave programs will be less frequent but summer is already a slower season for Adult programs.

APL Board report

No APL member is present.

Last meeting Sarah attended. Book around town- there will be a new bag. Providing book services for nursing facilities. (Comment from Marcela- outreach is something being retooled at LPL just trying to figure out logistics).

April 26th at 4:30pm- Dan volunteers

May 24th at 8am- Barbara volunteers (Darby backup)

Adjournment

Motion: Sarah

Second: Dan

Meeting Adjourned at 6:43pm

Next Board Meeting: May 5th, 2022

Respectfully submitted by Marissa Deku