

Lewiston Public Library
Board of Library Trustees
May 5th, 2022 Meeting – 5:30 PM
Minutes

Trustees present: Sarah Gillespie, Mariah Pfeiffer, Daniel Jenkins, Ed Barrett, Karen Choate, Darby Ray, Elizabeth Clifford, Carl Sheline,

Absent: Barbara Benjamin-McManus, Marissa Deku

Staff present: Katherine Webber

Called to order: 5:30 by Mariah Pfeiffer

Minutes of the 4/7/2022 board meeting - changed to include Marissa Deku as present

Motion: Dan

2nd: Ed

Vote: Unanimous

Library Director's report - City budget passed!! The remodel of an office to two study spaces did not make the final cut but budget increased about 3%. Half of the cost for the children's area renovation has been approved by the city along with key card access and soundproofing.

Staffing – A new second floor staff member will begin June 2 and 4 part time staff will be hired soon. Marcela has begun maternity leave she will return in August.

Spaces - The Callahan audio-visual project has mostly been completed (screen was backordered) and has been used for mayoral forums with great success; carpet replacement has gone out to bid and will likely require some building closure for installation.

RIFD - the collection is about 60% tagged. We were updated on the benefits of the new system - it will identify the item which has triggered the door alarm.

Calendar - Katherine reviewed upcoming events.

Great Falls Forum - we were updated on the process of planning next year's Forum events and encouraged to recommend any speakers or presentations.

Friends of the Library (Karen Choate presenting): Karen reviewed the activities for Friends including a successful Book Sale in December, a fall

newsletter, and book sale during the upcoming Art Walks in June, July and August. It was suggested that an email be sent to ask Trustees to join in the book sale staffing. Trustees were updated on AmazonSmile and how it can/has benefitted the Friends.

Midyear Evaluation of 2022 Objectives - Internal – Thirty-seven and one-half part time hours have been transferred to a single full-time employee and Ben Heels has been hired to fill the position. We reviewed the Internal Objectives to see where we are compared to where we hope to be before the end of the year. Many projects are on track, a few like staff training manual and new hire manual are going to move more slowly with Marcela away or are waiting for the new hire to begin working. A diversity audit of our book collection is beginning. It is going to not only look at our collection of books but also the authors and our community needs. There is an online resource for children's picture books called Diverse Book Finder. Darby suggested that there may be a project in the process of auditing the current collection for Bates students in gender studies courses or other courses studying diversity and diversity issues. A rubric is in process to help make decisions on adding to our collections.

Collaborative Capital – working with other city departments – infrastructure repairs - most have been funded or are in progress; technology – laptops stayed in the budget. The Children's area was half funded and we will revisit in September what we want to do to fund the remaining half. The Teen Lounge gaming corner is happening, there will be more seating and sound dampening to reduce the echo.

Collaborative Community Partnerships – the Children's Librarian (Sara Turner) has connected with school libraries and the 21st Century after school program. The Lewiston Read program has partnered with Auburn Public Library for a program this month - it is increasing participation of businesses and schools in both cities. Some community partners include: Quiet City Books, Sun Journal and Pediatric Associates. LPL Outreach will be planning over the summer to provide programs/opportunities within community living for the aged facilities (nursing homes but also assisted/independent living areas) for the fall/winter seasons. Sara Turner is also part of the Poverty subcommittee of the city and working on an early math program.

City Budget Update – has passed!! Ed suggested that we should send a letter of thanks for the support of our Children's area and programs to the City Councilors. It could be addressed to the Mayor and City Council and sent to Heather Hunter for their packet.

APL Board report – Daniel attended: Their fundraiser of local goods and products

(a \$75 purchase price) is going well. They will be conducting a Directors evaluation. They have inherited from Margery Schuller and will be determining how to best use those gifts. Director was preparing the budget for the city. There was information presented about being a Bendable champion. Bendable is an online hub in areas of Maine (Lewiston is one) which has resources and the champions help direct people to the hub based on topics of interest. There are 6 hubs in 4 regions; it originated in South Bend Indiana (thus Bend-able) it can be used to add info or find info.

May 24th at 8am-Darby

June 28 4:30 pm – Karen

July - they do not meet

August 23rd 8 am – Mariah

Mayor Sheline is looking for participants for the Age Friendly committee. It will meet monthly and will focus on age 50+ issues.

Adjournment

Motion: Daniel

Second: Sarah

Meeting Adjourned at 6:30 pm

Next Board Meeting: September 1st, 2022

Respectfully submitted by