

Lewiston Public Library
Board of Library Trustees
November 3rd Meeting – 5:30 PM
Minutes

Trustees present: Ed Barrett, Karen Choate, Carl Sheline, Marissa Deku, Mariah Pfeiffer, Babara Benjamin-McManus, Sarah Gillespie, Darby Ray

Absent: Dan Jenkins, Elizabeth Clifford

Staff present: Marcela Peres

APL Representative: Patricia Gautier

Called to order: 5:30 pm

Children's Room Modernization Project:

Carl reported to Peggy Rotondo was asked to co-chair the project. After Tuesday (election day) he will re-ask to commit fully. She has experience in fundraising. Carl will communicate with the board once he knows. Marcela met with the potential donor and they are interested in helping. Open to being flexible in matching or a seed donation.

Minutes of the October 6th, 2022 board meeting

Motion: Carl

2nd: Darby

Vote: Unanimous

Library Director's report:

- New Library Technician for Childrens was hired from within. Opens up a position in BookReach for APL/LPL.
- Accepting applications for part-time technicians and BookReach
- Training: Since re-opening after COVID there has been more patrons with needs that the staff can not help with. Through endowment funds trainings are available for library staff that are asynchronous and time is being scheduled to work on these trainings. (homelesstraining.com). Additional training is also taking place for City Hall, Public Works, Library staff of what to do before first responders arrive.
- RFID- 96% done. Plan is to be done by the end of the year.
- Carpet- waiting on supplies to finish the elevator alcoves.
- Callahan- sheetrock happening soon. The microphone has been fixed since Great Falls Forum.
- Teen Room- Soundproofing is installing soon

- Siding repair quote for FY24 is in process. Maybe an LCIP request.
- New City Marketing and Communications Director for the city- will be looking to help the library with visibility.
- Teen Ambassador- soft volunteering to help also with Teen Advisory. Some of them are very interested in fundraising for the library. Lots of energy in the group.
- Summer 2023 Reading Program planning is underway.

2023 Objectives:

- The staff prioritized the document to be short and related to the community's needs.
 - Motion: Karen
 - Second: Darby
 - Vote: Unanimous

APL Board report:

- Darby reporting: focus on building the board and onboarding new members and sub-committees. Switch to new meeting schedule with alternating times. Auburn members are assigned for the next few months to Lewiston meetings. They are having their first in person meeting since 2020.
- Dan is signed up for November.
- Marge Schuler donated to the library. Collection is in house now and out of storage.
- Programs have come back in person as well.
- Website developer contract to update website.

Adjournment

Motion: Ed

Second: Karen

Meeting Unanimous

Next Board Meeting:December 1st 2022

Respectfully submitted by Marissa Deku