

**Lewiston Public Library**  
Board of Library Trustees  
**January 5th, 2023 – 5:30 PM**  
Minutes

**Trustees present:** Ed Barrett, Karen Choate, Carl Sheline, Marissa Deku, Sarah Gillespie, Dan Jenkins, Mariah Pfeiffer, Darby Ray

**Absent:** Babara Benjamin-McManus, Elizabeth Clifford

**Staff present:** Marcela Peres

**APL Representative:** Peggy Deblois

**Called to order:** 5:30 pm

**Children's Modernization Project:** Carl and Ed have talked about the project. Ed has agreed to chair but will need assistance and a co-chair. Carl is reaching out to others about the capital campaign planning. Mayor will do his part and support the project. An ask of the board from Ed is to brainstorm who may be able/willing to contribute to the project that board members know and are willing to ask. Target raise is about \$160,000. Next steps: making a capital plan and solidifying a co-chair. Karen, Sarah, and Mariah have volunteered to be part of the committee but more members are being recruited.

**Minutes of the December 1st, 2022 board meeting**

Motion: Darby

2nd: Karen

Vote: Unanimous

**Library Director's report:**

- Three new part-time library assistants have been extended. Onboarding process is happening in the city system.
- BookReach Coordinator is still open and search has been extended.
- Building Monitor position is open (on city website)
- Did not meet the goal of RFID, down to Fiction G, H, I, and J that are left to tag.
- Donation offer from Maizie Hough on Somali authors and culture has been accepted.
- Carpet installation is finished.
- Sheetrock has been fixed in Callahan Hall.
- Siding repair, exterior banner have been submitted for FY24
- Endowment- final disbursement of the Carl Benton Straub Bequest- mostly non-fiction but some fiction was purchased.
- Library programs- highlights- teen yoga program for 6 weeks and Lego

Club has started

- Great Falls Forum will continue to be offered with remote options.
- WhoFi- data capturing will be helpful as time goes to see the use but shows the great demand of wifi of the library.

**Revised Holiday Closings for 2023:**

Motion: Sarah

2nd: Karen

Vote: Unanimous

**Appointment of Nominating Committee:**

Chair and secretary are needed for next year. Sarah and Karen volunteered for the nominating committee.

**APL Board report:**

There was no meeting in December so there are no major things. Fundraising committee is taking a different approach to the book bags. There is a meeting January 6th for discussions. Karen will attend the January 24th meeting. February 28th either Mariah or Marissa will attend.

**Old Business:**

Meeting spaces- moving to the Couture room.

Thank you to Elizabeth and Darby for their years of service.

**Adjournment**

Motion: Darby

Second: Ed

**Next Board Meeting: February 2nd, 2023**

Respectfully submitted by Marissa Deku