

Lewiston Public Library
Board of Library Trustees
May 4th, 2023– 5:30 PM
Minutes

Trustees present: Ed Barrett, Karen Choate, Marissa Deku, Sarah Gillespie, Mariah Pfeiffer, Carl Sheline (until 5:40)

Community Members: Julie Colangelo, Tu Biederman

Absent: Babara Benjamin-McManus

Staff present: Katherine Webber

APL Representative: Lisa Cesare

Called to order: 5:32 pm

Carl: Thank you to all of the board for advocacy during budget season.

Minutes of the March 2nd, 2023 board meeting

Motion: Sarah

2nd: Karen

Vote: All approved from voting members

Library Director's Report:

- Budget was voted on, reducing library hours to 45 hours a week. \$12,200 saved from Part time hours.
 - New Hours: Monday to Thursday 930am-7pm, Friday/Saturday 9:30am-1pm. This will still allow some off the desk time for full time staff. Not losing any building monitor coverage.
 - These hours will start Thursday June 29th.
- Onboarded three part-time library assistants.
- Teen Librarian interviews are happening.
- May 22nd staff will be receiving a de-escalation training which will have the library opening at noon. A recording will be available for those who can not attend.
- Window Project: slated for August
- Community Reads began this week.
- Summer Reading is kicking off June 26th. Read. Make. Explore.
- Calendar available with activities.
- Bag Policy has gone okay. Only a few people have provided issues but overall has gone okay.
- Behaviors have been okay. No major problems.
- Waiting to hear back from the DA about the process or ability to have more

than a 90 day no trespass.

Collection Development Policy Review:

Motion: Marissa with formatting changes

2nd: Karen

Vote: All in favor

Capital Campaign Update:

Ed, Mariah and Katherine were at a meeting, Councilor McCarthy and Phoenix McLaughlin will be on the RFP committee to select a consultant. Responses are due at the end of this week (May 5th) and Allen will provide that information when available.

APL Board report:

Working on employee handbooks. Fundraiser happening at Side by Each with raffles and will be kicking off the summer reading program June 18th. Working on cataloging and L/A Arts museum there will be a silent auction as well Margaret Schueler Estate Sale. Still looking for more members for the board looking for residents from Auburn, 3 year terms.

May 23rd at 4:30- Sarah will attend.

Old Business: \$1,700 has been raised for the endowment fund for Marcela's Fund. She will be informed soon.

Tu was sworn in today May 4th, 2023. Julie will get this scheduled.

Adjournment

Motion: Sarah

Second: Karen

All in favor

6:49PM

Next Board Meeting: September 7th, 2023

Respectfully submitted by Marissa Deku