

**Lewiston Public Library**  
Board of Library Trustees  
**August 3rd, 2023– 5:30 PM**  
Minutes

**Trustees present:** Ed Barrett, Karen Choate, Marissa Deku, Sarah Gillespie, Mariah Pfeiffer, Carl Sheline (until 5:50pm), Julie Colangelo, Tu Biederman

**Absent:** none

**Staff present:** Katherine Webber, Joseph Houston

**APL Representative:** None Present

**Called to order:** 5:30 pm

**Wright Collective/Capital Campaign Update-** consultant group (Wright Collective) was chosen for the project. Katherine, Ed and Mariah along with City Department members met with Alyssa to go over Phases 1 and 2. Ed has been working to get the contract signed by both parties, the city has signed the contract but it has not been sent to consultant yet by the city.

Phase 1 will be the first few months for research and plan. Phase 2 will be an initial campaign and training of volunteers. Phase 3 would have an additional cost depending on what the board is in need of at this time. This would be negotiated later. Ed made a suggestion of an addition \$10,000 for the contract from endowment.

Motion: Marissa

2nd: Karen

Vote: Unanimous

Co-Chair is still vacant but at this time there is not an appointed person at this time. A 3rd person may also help chair when fundraising starts.

Platz will be asked to do an update the cost estimate (Sarah Turner will be asked to be in contact with them). Library staff will also make a wish list of additional ideas that may be of want. Board members are asked to start thinking of list of people and groups to be reached out to. There are some bigger possible donors to help with seed money. Any donor suggestions please send to Joey, Katherine and Ed.

## **Minutes of the May 4th, 2023 board meeting**

Motion: Ed

2nd: Sarah

Vote: Unanimous

### **Library Director's Report:**

- Building monitor is staffing 38 of 45 hours which has helped with staff. Bracing for the colder months.
- New hours has been going well. Staff has really appreciated the time for work and collaboration.

**Vacancies on Board:** Mayor Sheline has some ideas but looking for additional nominations that may be of interest. Email Carl with any thoughts.

**APL Board report:** No member present

Next meeting: August 22nd at 4:30 - Marissa

September 26th at 4:30- Julie

### **Old Business:**

Moving investment to October and Adult/Teen Department Report to January for this coming year due to scheduling conflicts with RM Davis.

### **Adjournment**

Motion: Karen

Second: Tu

All in favor 6:34

**Next Board Meeting: September 7th, 2023**

Respectfully submitted by Marissa Deku