

Lewiston Public Library
Board of Library Trustees
September 7th, 2023 5:30 PM
Minutes

Trustees present: Ed Barrett, Karen Choate, Marissa Deku, Sarah Gillespie, Mariah Pfeiffer, Carl Sheline, Julie Colangelo, Tu Biederman

Absent: none

Staff present: Katherine Webber, Joseph Houston, Sarah Hartje, Beth Almquist, Sara Turner

Alyssa Wright, Consultant

APL Representative: Nicole Rancourt

Called to order: 5:30 pm

Wright Collective/Capital Campaign Update-

- Fundraising overview
- There will be a team for different needs throughout the project but Alyssa will be the lead.
- Capital campaign is a large-scale effort.
- Creating a culture of philanthropy as a team with Board, staff and community,
- Culture of Philanthropy: Mission Alignment and Integration, Shared Responsibility for Development, Fundraising as Engagement, Strong Donor Relationships
- There is a work plan for the Fall. Joey will be the lead contact for the Wright Collective.
- Eventually there will be a community survey.
- End of October into Early November the feasibility study will be available which will be an understanding of the campaign for duration and types of fundraisers.

Presentation from Sarah on what the staff has requested within the updated space and the video prepared by Platz associates was played. Sarah is open to conversations and tours about why the list is what it is and what the space will look like.

Minutes of the August 3rd, 2023 board meeting

Motion: Ed

2nd: Sarah

Vote: Unanimous

Security Discussion:

Communication with the Board after major events was discussed. Joey followed city protocol but had not had a conversation on how or what should be communicated with the board. What level of incidents do the board want to be informed? If something is going to be covered by the media the board has requested communication. Joey will communicate to the board if there is staff involvement, physical altercations or major property damage. Joey is in the process of what the library's legal authority to be able to do more than a 90 day no trespass order. Policy includes that they need to meet with the director before they are able to come back even after the 90 days. The police only have a 90 day option which doesn't always fit the behavior. The recent heat wave has not necessarily been an increase in behaviors.

Consistent security would need to be approved by the city council (budget). There are three things that need to be addressed- blind spots in cameras, staff not having consistent access to training, and amping up trained personnel in security. Joey has talked with Heather Hunter about some funding which would be short term for this year to help. What does the board think of what type of security the library should have? No vote was made but there is agreement there needs to be something more in place but budget is the big factor and finding staff to do this work.

Suggestion would be a soft launch covering peak hours (12-3pm) and (5 to 7pm) with contracted security. This would be 20 hours to start. Joey will work to go to the city and come back in October with more information.

Future thoughts: Carl asked if there could be a police radio for direct contact? What is the long term vision for security?

APL Board report: Fundraisers and hoping to make bylaw changes at the annual meeting is their big projects right now.

September 26th at 4:30- Julie

October 24th at 4:30- Mariah

Vacancies on Board: Some progress Ellen Hodgkins will be appointed.

Adjournment

Motion: Ed

Second: Karen

All in favor 7:48pm

December 7th Wright Consultant will touch back with the board and staff.

Next Board Meeting: October 5th, 2023

Respectfully submitted by Marissa Deku