

Lewiston Public Library
Board of Library Trustees
October 5th, 2023 5:30 PM
Minutes

Trustees present: Ed Barrett, Karen Choate, Marissa Deku, Mariah Pfeiffer, Carl Sheline, Julie Colangelo, Tu Biederman

Absent: Sarah Gillespie

Staff present: Joseph Houston, Katherine Webber

APL Representative: Lisa Cesare

Called to order: 5:30 pm

RM Davis Endowment Update: Tim Malisa and John Doughty

- Last year was tough. This year has been better. Market was up about 14%. The US is in good shape.
- There are some challenges still ahead in the market.
- Portfolio and equity allocations are just about the target.
- Sector diversification is about where the target is planned for the portfolio.
- As bonds come due they will be reinvested in higher yields.
- Year to date return is 7.42% (as of 9/30/2023) compared to last year -13.31%. Since inception the account has a 5.63% return.

Minutes of the September 7th, 2023 board meeting

Motion: Ed

2nd: Karen

Vote: Unanimous

APL Board report: Julie attended the last meeting.

- Auburn is working on job descriptions for consistency across the departments.
- Still trying to add to trustees from Auburn. Many current members are wearing multiple hats.
- Looking at a new way to evaluate director's performance.
- There is a finance team now. Fundraising for the new year is a challenge. It is supposed to be about 10% of the budget each year. They were short on their goal but successful in the way the community responded.
- Waiting on teen librarian and some part time spots to be hired.
- By laws were changed at annual meeting as there were enough present.

- Next Meetings: October 24th at 4:30- Mariah and November 28th at 4:30- Karen

Director's Report:

- Great Falls Forum (Jonathon Labonte, Transportation Systems Director for Auburn) 10/19/23
- Boo Bash Science 10/25/23
- Community Puzzle Swap 10/30/23
- E for All pitch contests happened on 10/4/23. Helps entrepreneurs to get resources. 6 pitches happened. Over 60 people attended.
- Friends Meeting
 - Annual Meeting: 12/6/23 with guest speaker
 - Book sale in the spring
 - What to do with books that they cannot sell?
 - Creative solutions- Joey will look at workfare
 - Recruitment needed to rebuild after COVID
- Fundraising Update
 - Discovery call was done (Katherine, Sara, and Joey) met over zoom for next steps. They have been reviewing all the data provided.
 - Another call is scheduled for Week of October 10th to launch the next steps.
 - A Community survey will be coming soon to distribute. Trustees will be asked to help distribute.
- APL Annual meeting-
 - Joey attended, he was able to meet some people and is working to increase collaboration with APL.
 - State librarian presented on challenged and banned books.
- New Directors orientation
 - Hosted by Maine State Library
 - LPL could be a leader by standards and initiatives in the state.
- Window Project:
 - About 75% done. They need a different lift and are waiting for this to be available to finish the last ones. Logistics have been hard with programs and use of library.
- Security
 - We have not had any issues meaningful to report.
 - Joey spoke with Heather about possible personnel additions. Police reports were gathered for the past 2

years. What it showed was 87% of incidents happened from 11am to 4pm. At night is not happening statistically. Police aren't being called but staff are feeling vulnerable. To authorize security it would have to go through the city council.

- Marissa Makes a motion of \$5000 from endowment with support to move forward with the conversation with Heather.
- Karen 2nd
- All in favor

Old Business / Vacancies on Board:

Carl reported something is happening on vacancies but nothing official yet. This will be communicated once public.

Adjournment

Motion: Karen

Second: Tu

All in favor

Next Board Meeting: November 2nd, 2023

Respectfully submitted by Marissa Deku