

Lewiston Public Library
Board of Library Trustees
February 1st, 2024 5:30 PM
Minutes

Trustees present: Ed Barrett, Marissa Deku, Mariah Pfeiffer, Carl Sheline, Tu Biederman, Karen Choate, Ellen Hodgkin

Citizens present: Tetiana Cherednichenko, Strawberry Pinkham

Absent: Julie Colangelo

Staff present: Joey Houston, Sara Turner

APL Representative: Heidi McCurdy

Called to order: 5:32 pm

Wright Collective Report (Zoom):

- Feasibility Study
 - The impact that LPL makes on the community-
 - Surveys (68) and interviews (13)
 - Barriers- parking, reduced hours, discomfort being around unhoused people especially when they are having a hard time
 - Concerns, Staffing, Safety with only two people per floor, Sightlines on children's floor, cameras in all areas
 - LPL makes a sale it's a fun place to be (ex. collaboration with the Recreation dept)
 - A community-centric approach is essential for the fundraiser to reach more donors (1,200)
 - Make donating easier
 - Public Library program findings
 - Make it clear where the money was being accepted - Friend or City?
 - Family literacy - family learning environment
- Financial Findings-
 - LPL Loves Lewiston- 1 Million Campaign to renovate the children's department, engage the community, enhance children's program, and collection and explore a bookmobile
 - Renovations (\$715k)
 - Community Engagement Events (\$100k for 6 to 10 events)

- Children's Programs and Collection (\$60K)
 - Bookmobile Planning and Implementations (\$125k)
- Timeline:
 - 1. Readiness 2/1 to 5/31 225k
 - 2. Campaign Kickoff 6/1 to 12/31/24 325k
 - 3. Close the Gap 1/1-5/31/25 final 265k
 - 4. Meet Goal 6/1 to 12/31/25 \$185 Bookmobile up to 1 million
 - Construction in 2026
- Comprehensive approach to the future of the library
- Board Engagement-
 - Committee
 - Planning engagement events
 - Hosting regional events
 - Donor engagement
 - Grant Writing
- Next steps
 - Board confirmation of the efforts by 2/15/24 to WC decisions.
The Board will be provided a survey by Tu on a special meeting to happen between 2/1/24 and 2/15/24.

Motion:

To have a meeting on February

Children's Services:

- Sarah Turner presenting
- What to Read Next menu books have been added and more are coming (series, themes)
- Staff has stayed consistent this year!
- Added Middle-Grade Large Print a need for those visually impaired but also Multilingual learners
- Inventoried and weeded picture books
- New logo for summer program (Read, Make, Explore)
- Program Highlights: Summer, Sadie's Fibers, Daniel Tiger, baby keepsakes, preschool playdates, art van, bee program
- Lewiston/Auburn Read (Picture book for 2024. Author and events planned)
- Bikes for Book Program (continuing this summer)

Minutes of the January 4th, 2024 board meeting

Motion: Karen

2nd: Mariah

Vote: All in Favor

APL Board report:

- Annual Appeal letters have gone out
- Still looking for more trustees. They have 6 vacant spots.
- The interim director is working on some projects to move the book sale room and for art storage.
- The staff is continuing with safety training.
- The governance committee is working on policy revisions.
- Fundraiser coming up March 16th (Silent Auction of paintings).
- Excited about L/A community read program

Director's Report:

- Room Use Fees Update: Staff pulled room use since the policy change. Less use has happened but the amount of money is the same but is mostly from organizations outside of L/A area.
- Hiring: Alex moved from Lending Services to Collection Services. Their position has been posted. There are also 3 part-time positions for expected absences that are posted.
- Policy Review Schedule: Joey will review which ones are due for review and will bring them back to the March meeting for a sub-committee to be formed.
- 2025 City Budget:
 - Has asked to remove the A/V fees as this is not standard practice
 - A security contract was asked in the budget for 20 hours a week year-round with successful implementation this year.
 - Library operating hours options were provided but not a request.
 - Budgets are being presented at the March 12th City Council meeting.

Adjournment:

Motion: Ed

Second: Karen

All in favor

Next Board Meeting: March 1st, 2024

Respectfully submitted by Marissa Deku