

Lewiston Public Library
Board of Library Trustees
May 2nd, 2024 5:30 PM
Minutes

Trustees present: Ed Barrett, Marissa Deku, Tu Biederman, Karen Choate, Tetiana Cherednichenko, Carl Sheline Ellen Hodgkin, Mariah Pfeiffer

Absent: Strawberry Pinkham, Julie Colangelo

Staff present: Joey Houston

APL Representative: none present

Meeting called to order: 5:30 pm by Tu

1. Minutes of the April 11th, 2024 board meeting

Motion: Mariah

2nd: Karen

Vote: All in Favor

2. Friends of the Library Report (Karen Choate)

- There is a new official logo for the Friends of the Library.
- New chairperson Julie Head
 - i. Goals increase membership, awareness, and participation
- First time in years there has been a spring newsletter. It went out last week.
- Moved some money into a high-interest savings.
- Worked to build 3 little libraries in the city. Also reloading books on the carts in the lobby for sale.
- Key club and some volunteers are working through crates of books for credit with Baker and Taylor. Still determining what to do with materials that can not be sold.
- Community Reads: Friends helped pay for the author visit on the 11th.
- The Friends are looking at their budget and goals with the funds they have.
- The next meeting is on May 16th.
- Looking for members.

3. APL Board Report

- No Member Present. Karen reporting. Budget review happened. They have some staff vacancies they are working on.

4. Campaign Committee Report (Ed and Joey)

- Ed and Joey met with Brian O'Malley, acting city administrator. Waiting on City Council meeting on May 21st where the resolve to allow the campaign committee scope of work to finalize the roles will be presented and voted on.
- Also, the conversation included about where money will be deposited. Suggested to open a separate bank account with a donor collection system as well. Joey will get some more information on opening an account.
- Motion by Marissa for Joey to select a donor management system.
 - i. Second: Mariah
 - ii. All in Favor
- Motion by Marissa for Ed and Tu to open a bank account on behalf of the Board for campaign use only.
 - i. Second: Mariah
 - ii. Vote: All in Favor
- Working with the Communication Director is okay with Brian.
- Committee has been working with Wright Collection-
 - i. Making the case document
 - ii. Working on who should be on the committee
- Naming the campaign
 - i. READy to Grow: LPL's campaign for kids

5. Staff Survey Report (Tu reporting)

- 12 responses
- Staff would support additional security.
- Staff would like to know the board members more.
- Mariah will make a summary sheet.

6. Director's Report:

a. City Council Budget

- i. Carl reporting- pulled 2nd building monitor from budget. Currently maintains the contract security asked for by the Library Director and one building monitor. There were 60 calls to the police in 4 months with the police responding to 55 of these calls. Continue to contact councilors. There will be a meeting on Tuesday to go over the budget. Tuesday at 7pm is the meeting- there is

public comment during the budget section of agenda.

b. Mid-Year Evaluation of Annual Objectives

- i. 2024 annual objectives
 1. Many are working on. There are a few that the library is waiting on other city departments for the work.

Adjournment: 7:20 pm

Motion: Tu

Second: Karen

All in favor

Future Action Make Board Flyer:

Send picture to Marissa

Favorite thing about LPL and favorite book.

Next Board Meeting: June 6th, 2024

Respectfully submitted by Marissa Deku