**Lewiston Public Library**

Board of Library Trustees

**January 2nd, 2025 5:30 PM**

Minutes

**Trustees present**: Ed Barrett, Marissa Deku, Karen Choate,Mariah Pfeiffer, Tu Biederman, Carl Sheline, Julie Colangelo, Strawberry Pinkham

**Absent:** None

**Staff present:** Joey Houston

**APL Representative**: None present

**Meeting called to order:** Tu called the meeting to order at5:33pm.

1. **Acceptance of Minutes for the December 5, 2024 board meeting:**

Motion: Mariah

2nd: Karen

Vote: 8 Yea, 0 Nay, 0 Abstention

Notes from Carl:

* Strawberry, Mariah and Karen have reapplied for board appointment
* Ellen’s vacancy Melanie Dorn
* Tetiana Cherednichenko has resigned from the board. The Mayor will work on appointment.

1. **APL Board Report** 
   1. No member was present. No LPL member was able to attend the last meeting at APL.
   2. Joey did meet with Donna about working on procedures/policies that efffec both APL and LPL. They are working on scheduling quarterly meetings between staff.
   3. APL is working on policy revisions.
   4. January Meeting- Karen volunteered to attend.
2. **Appointment of Nominating Committee**
   1. Tu and Karen
   2. Motion: Mariah
   3. 2nd: Marissa
   4. All in Favor
3. **Campaign Committee Report** 
   1. Strawberry will be sending notes about programming meetind to start looking at adult focused programming for fundraising.
   2. Approaching 300k (about 285k) raised.
   3. Focus on grant applications.
   4. Looking at some larger contributions with Alyssa.
   5. Sarah and Joey met with the school department. Maryann and Marissa can solicit support from staff.
4. **2025 Holiday Schedule (Revised)**
   1. Motion to Approve: Marissa
   2. Second: Karen
   3. Vote: All in Favor
5. **Director’s Report**
   1. Hiring Updates
      1. Onboarded 4 staff today (January 2nd)
         1. Building Monitor- Background in the military.
         2. 3 part-time library assistants have been onboarded and an additional one starting next week.
      2. Adult Services Librarian- Ben Senthen started a couple of weeks ago. Came from Kansas City.
      3. Page- starting in a few weeks.
   2. Book Challenge:
      1. Still being worked on.
   3. Facilities:
      1. There was sprinklers issues in Decemeber. Contractors were able to find the issue and fix it but some questions remain about the age of other plumbing junctions.
      2. The Public Works building maintenance person for the library is retiring next month who holds a lot of institutional knowledge.
      3. Temperatures are still inconsistent. They are waiting for engineering schematics in order to map why there are issues.
6. **Other Business**
   1. February Board Meeting
      1. Will be moved to the 13th due to Joey being unavailable on the 6th when Budget should be presented.

**Adjournment: 6:25pm**

**Next Board Meeting: February 13th, 2024 at 5:30**

Respectfully submitted by Marissa Deku